

Leadership Development Program Principals' Qualification Program Part II - PQPII

Course Start Date: **Wednesday, February 4, 2026**

Course End Date: **Wednesday, April 15, 2026**

Location: Windsor-Essex Catholic DSB – Catholic Education Centre
1325 California Avenue, Windsor, ON N9B 3Y6

Time: Varies - see, *PQP II Schedule – Winter 2026* below

Instructors: Amy Facchineri (Principal, St. Anne Catholic Secondary School)
Maggie Dorion (Principal, St. John the Baptist Elementary)

Proposed Course Outline/Requirements

1) ¹ Face to Face Instruction	60 hours
2) Online Instruction	40 hours
3) ² Reading Assignments/School Integration	25 hours
4) ³ Practicum	60 hours

¹Face to Face Instruction (60 hours) – delivered partly during the school day:

- 11 sessions ranging from 4 hours to 8 hours 56.5 hours
- Attendance at one (1) Board meeting 3.5 hours
- 60.0 hours

²Reading Assignments/School Integration (25 hours)

- Additional professional learning or activities centered on leadership development and servant leadership
 - Book Talk (online/face to face)
 - Assigned Readings
 - Leadership Self Assessment
 - Ontario Catholic Leadership Framework
- PQP candidates will engage in school leadership activities, initiatives, job shadowing and mentoring at their school
- These leadership activities may be centered on student achievement and student success
 - PQP candidates must keep an activity log that tracks the date, duration, type of activities and brief description of activities that align with the 25 hours of School Integration/Reading Assignments
- Leadership activities may include:
 - Job shadowing of P/VP
 - Mentoring by P/VP

- o Opportunities to lead within the school
- o Participation on school committees
- o Participation in PIC meetings and events
- o Observation at School Board meeting
- o Planning and Implementation of School, Board and/or Ministry initiative(s)

³Practicum (60 hours minimum)

- Candidates will submit practicum forms C and D completed by their supervisor at the conclusion of completing their practicum. Candidates will present their practicum in a 30 minute presentation, including providing a handout highlighting the action research. The candidate should also demonstrate the capacity to deliver an interactive component to assist the audience in grasping a better understanding of the practicum. The PQP instructor will sign off on the practicum after the presentation. Due date is determined during first class as there is a sign-up sheet provided.

PQPII Schedule – Winter 2026

*Release time provided for the Wednesday all day sessions

Session	Date	Day	Time	Hours	Location	Notes
1	February 4	Wednesday	8:00 am - 4:00 pm	8	VCR	
2	February 11	Wednesday	3:30 pm - 8:00 pm	4.5	VCR	
3	February 18	Wednesday	3:30 pm - 8:00 pm	4.5	VCR	
4	February 24	Tuesday	4:00 pm - 5:30 pm	1.5	Multiple	Mock Interviews
			6:00pm - 9:30pm	3.5	St. JP II	Board Meeting
5	March 4	Wednesday	3:30 pm - 8:00 pm	4.5	VCR	
6	March 11	Wednesday	3:30 pm - 8:00 pm	4.5	VCR	
7	March 26	Thursday	12:00 pm - 4:00 pm	4	St. JP II	P / VP Meeting
			4:00 pm - 8 pm	4	VCR	
8	April 1	Wednesday	3:30 pm - 8:00 pm	4.5	VCR	
9	April 8	Wednesday	3:30 pm - 8:00 pm	4.5	BMR	
10	April 15	Wednesday	8:00 am - 4:00 pm	8	BMR	
GRAD	April 21	Tuesday	4:00 pm - 8:00 pm	4	*****	Mass / Grad / Dinner
Total				60		