Registering your child at the University of Windsor, Continuing Education. Here are some quick answers to a few frequently asked questions. Additionally, you can watch our short instructional video.

If you require assistance, please contact us:
email continue@uwindsor.ca
phone: 519-253-3000 ext. 6721
Mobile: 226-350-2021.

Registering ONE child in ONE section

- ➢ Go to the course registration site MUSI 7101 - University of Windsor Lab School: Strings
- ➢ Click on the **Available** link in section you would like to register your child in Strings Stradivarius (Beginner), or Strings Guarneri (Intermediate)
- ➢ **Add to Cart** then **Checkout**
- ➢ If you are eligible for a staff, student, alumni, or appreciation discount, check the **Apply a discount** box and enter the discount code. Contact continue@uwindsor.ca for discount codes if you are eligible
- ➢ Continue to Checkout
- ➢ Click on **Family Checkout** to register your child
- ➢ Complete the Family Contact Information page
- ➢ You may choose any username that you wish, this will be your future login username, so we recommend using your last name, or a combination of your first and last name
- ➢ Click on **Add a Member** then **Add a Family Member** to add your child to your family account
- ➢ Now, you are back in your shopping cart, add your child to the section you would like to register them in by clicking on **Add/Remove Members** and add your child to the course section
- ➢ **Continue Checkout**
- ➢ Continue the prompts to check out. Don't forget to check the box confirming our drop/transfer policies.

You are all set, if you require assistance, please contact us:
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    phone: 519-253-3000 ext. 6721
    Mobile: 226-350-2021.

Registering TWO OR MORE children in ONE section

- ➢ Go to the course registration site MUSI 7101 - University of Windsor Lab School: Strings
- ➢ Click on the **Available** link in section you would like to register your child in Strings Stradivarius (Beginner), or Strings Guarneri (Intermediate)
- ➢ **Add to Cart** then **Checkout**
- ➢ Continue to Checkout
- ➢ Click on **Family Checkout** to register your child
- ➢ Complete the Family Contact Information page
- ➢ You may choose any username that you wish, this will be your future login username, so we recommend using your last name, or a combination of your first and last name
- ➢ Click on **Add a Member** then **Add a Family Member** to add your child to your family account
- ➢ **Repeat this process for all of your children,** then click **Continue Checkout**
- ➢ Now, you are back in your shopping cart, add each child to the section you would like to register them in by clicking on **Add/Remove Members** and add your children to the course section
- ➢ **Continue Checkout**

- ➢ Since you are enrolling two children, **you are automatically eligible for a 10% discount**. You must click on the **Apply a discount** box, use the dropdown to select **Family** to apply the discount.
- ➢ Continue the prompts to check out. Don't forget to check the box confirming our drop/transfer policies.

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Registering TWO OR MORE children in DIFFERENT sections

- ➢ Go to the course registration site MUSI 7101 - University of Windsor Lab School: Strings
- ➢ Click on **Available MUSI 7101-001** to add Strings Stradivarius (Beginner) to your cart
- ➢ **Add to Cart** and **Checkout**
- ➢ Click on **Keep Shopping**
- ➢ Enter the word "Strings" to the search box and you will see the University of Windsor Lab School: Strings offering, click on the hyperlink and then **MUSI 7101-002** to add Strings Guarneri (Intermediate) to your cart
- ➢ **Add to Cart** and **Checkout**
- ➢ Click on **Family Checkout** to register your child
- ➢ **Create a New Family Account** and complete the Family Contact Information page
- ➢ You may choose any username that you wish, this will be your future login username, so we recommend using your last name, or a combination of your first and last name
- ➢ Click on **Add a Member** then **Add a Family Member** to add your child to your family account
- ➢ **Repeat this process for all of your children**
- ➢ Now, you are back in your shopping cart, add each child to the section you would like to register them in by clicking on **Add/Remove Members** and add your child to the course section
- ➢ **Continue Checkout**
- ➢ Since you are enrolling two children, **you are automatically eligible for a 10% discount**. You must click on the **Apply a discount** box, use the dropdown to select **Family** to apply the discount.
- ➢ Continue the prompts to check out. Don't forget to check the box confirming our drop/transfer policies.

You are all set, if you require assistance, please contact us:
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    Mobile: 226-350-2021.